

## **REQUEST FOR PROPOSALS**

Barron County is accepting sealed proposals for the purchase of one (1) new mid-sized vehicles (car or crossover) 2024 or newer. Proposal must be received by the Barron County Department of Administration no later than 11:00 a.m. on Friday, August 1, 2025.

### **Send Proposals To:**

Barron County Dept. of Administration  
Attn: Vehicle Proposals  
335 E Monroe Avenue, Room 2130  
Barron, WI 54812

### **Contact Person:**

Wendy Coleman, Executive Assistant  
715-537-6841  
[wendy.coleman@co.barron.wi.us](mailto:wendy.coleman@co.barron.wi.us)

### **SUBMITTAL OF PROPOSAL**

Proposals shall be submitted on the enclosed “Specifications / Proposal Submittal” form. The form must include company name, contact information and authorized signature. Submit proposals in a sealed envelope clearly marked “Vehicle Proposal” on the exterior of the envelope.

### **RIGHT TO REJECT PROPOSALS**

Barron County reserves the right to reject any or all proposals, or accept the proposal(s) most advantageous to the County.

### **DELIVERY**

Bidders shall set forth the date of delivery in the space provided on the “Specifications” form. Delivery dates may be taken into consideration for successful proposal. Preference will be given to delivery by September 1, 2025.

Successful dealer will deliver vehicle(s) to:

Barron County Government Center  
335 East Monroe Avenue  
Barron, WI 54812

### **PAYMENT**

Payment for the vehicle(s) will be made within 30 days following delivery.

### **WARRANTY**

Proposals shall completely and adequately specify items, terms and conditions of warranty.

## GENERAL CONDITIONS

- Dealer shall supply normal owner's manuals for vehicle.
- Dealer shall list on a separate sheet of paper any variations from, or exceptions to the conditions and specifications of this request. This sheet should be labeled "Exception(s) to Proposal" and should be attached to the bid document.
- The quoted price shall include all transportation costs to Barron County Government Center.
- Dealer is to submit detailed vehicle specification sheets showing specific equipment to be furnished under this proposal.
- Barron County reserves the right to reject any or all proposals, or accept the proposal most advantageous to the County.

## **SPECIFICATION / PROPOSAL SUBMITTAL FORM**

### **SPECIFICATIONS REQUIRED**

1. Front Wheel Drive
2. 4 Door
3. Air Conditioning
4. Bluetooth Communication
5. Cruise Control
6. AM/FM Stereo
7. Automatic Transmission
8. Tilt Steering
9. Rear Defrost
10. Power Mirrors
11. Power Windows & Door Locks
12. Power Driver's Seat
13. Remote Keyless Entry
14. Remote Start
15. 2 Sets of Keys
16. Temporary License
17. Delivery to Barron County Government Center

### **BID SUBMITTAL**

#### **Vehicle #1**

Make & Model Proposed: \_\_\_\_\_

Bid Price: \_\_\_\_\_ (Attach Vehicle Specifications)

Bidder certifies delivery will be completed within \_\_\_\_\_ calendar days after notice of award.

### **BIDDER INFORMATION**

Bidding Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name / Phone: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_